



VENDOR CONTRACT FOR PAWS IN THE PARK at SUMMIT PARK

Business Name: _____

Main Contact at Business: _____ **Phone:** _____

E-mail: _____

Address of Business: _____

This agreement is executed between _____ (herein after referred to as **Paws in the Park Vendor**) and **United Pet Fund** (herein after referred to as UPF)

Date: **Saturday, September 23, 2023**

Time: **11:00 AM – 3:00 PM** (Set-up for booths from 8:30 AM – 10:30 AM on the morning of 9.23.23 (more info to follow) – must stay for entire event.

Venue: Blue Ash’s Summit Park, Blue Ash, OH 45242

VENDOR BUSINESS PRODUCT or SERVICE: _____

VENDOR FEE FOR PAWS IN THE PARK EVENT: \$250.00 (You will be invoiced AFTER you have signed contract and forwarded it to us at pawsinthepark@unitedpetfund.org or send signed contract to United Pet Fund, 11336 Tamarco Drive, Blue Ash, OH 45242

You will provide:

- A Vendor Tent/Table staffed with at least 2 employees or volunteers for the entirety of the event
- **Weights on each corner of tent leg....each weighing at least 20 lbs....**you will be providing these.
- Chairs for your table/tent, as well as table....all must fit in a 10’ x 10’ space; electrical outlet may be available, but may be on first come, first served basis
- High Definition Logo for your Business that UPF can use in publications (+Link for website/Social Media)
- Payment for your Vendor Booth by **September 1, 2023**, at the latest...you will receive invoice for this.
- A spokesperson for your Business if asked to be on UPF Promotional Video
- Materials for the public at your Booth that represent what your business is about. We recommend that you also have GIVE-A-WAYS, as well as possible DRAWING for prize that public can sign up for.

UPF will provide:

- A 10’ x 10’ area at Summit Park Blue Ash , OH, the day of event.
- Volunteers to help you get your materials for your vendor booth to location the morning of event.
- Social media blast featuring your presence at the event at least 3 weeks minimum prior to event itself.

Vendor Representative & Title: _____ **Date:** _____

UPF Representative: Zeke Zekoff, DVM (President): _____ **Date:** _____

SEND FINAL SIGNED CONTRACT TO: pawsinthepark@unitedpetfund.org, or UPF, 11336 Tamarco Dr., Blue Ash, OH 45242